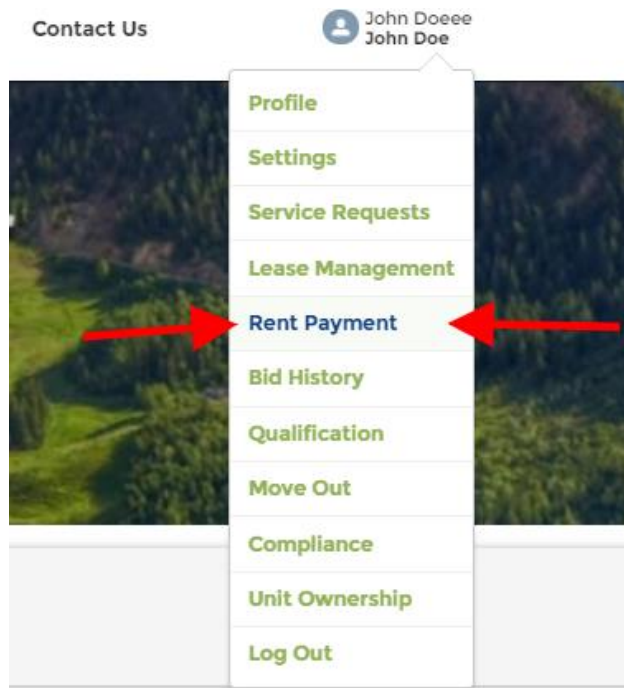# How to make a rent payment online
(ONLY FOR APCHA MANAGED RENTALS)

1. Once logged into Hometrek, in the top right corner click on the person icon.
2. Go down to "rent payment" in the drop-down menu that appears

3. When you are on the rent payment screen any ledgers in RED are past due. Any outstanding balances must be paid before applying any payments to future ledgers. Click the checkbox to the left of the rent line you are paying, then click "next"
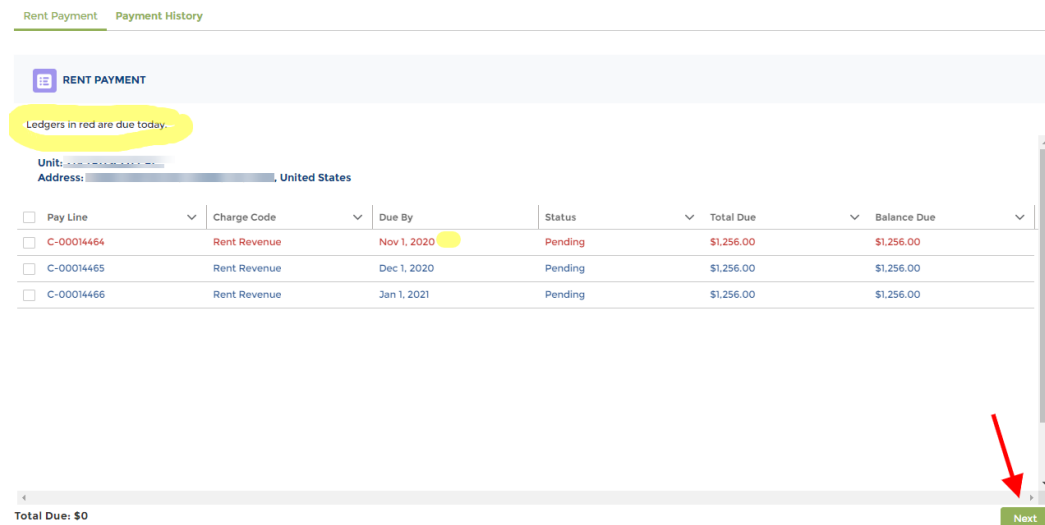
4. Once you are on the payment screen you can only pay with an Electronic check. NOT CREDIT or DEBIT CARDS. Please make sure your billing address matches the address we have on file for you. If you need to update your address see, How to HERE. Once you have made sure your billing address is correct please provide your Routing # and Account # in the fields shown below. Click "checkout" to complete payment.