



**MINUTES OF THE SEPTEMBER 15, 2021
REGULAR MEETING OF THE
ASPEN/PITKIN COUNTY HOUSING AUTHORITY**

CALL TO ORDER: Chairperson Skippy Mesirow called the Regular Meeting to order at 4:00 p.m. The September 15, 2021 Regular Meeting was held in person and through Zoom Meetings.

ROLL CALL: Rachael Richards, Carson Schmitz, John Ward, Alycin Bektesh, Kelly McNicholas-Kury, and Alternates Skippy Mesirow and Francie Jacober were present. David Laughren was absent.

Staff Members in Attendance: Diane Foster, Interim Executive Director; Cindy Christensen, Deputy Director; Andrew Miller, Business Analyst I; Nicole Morehead, Administrative Assistant II; Maddie Feder, Administrative Assistant II; and Tom Smith, legal counsel for the APCHA Board were present

PUBLIC COMMENT: Chair Mesirow opened the regular meeting to Public Comment for items not on the agenda. There being none, public comment was closed.

EXECUTIVE DIRECTOR COMMENTS: Interim Director Foster had no updates. Mesirow closed Executive Director and staff comments.

CONSENT CALENDAR: Director Kelly Mc-Nicholas-Kury made a motion to approve the Minutes of the Regular Meeting held September 18, 2021; Director Richards seconded the motion. **ROLL CALL VOTE:** Directors Ward, Schmitz, Richards and McNicholas-Kury voted yes. Alycin Bektesh abstained. Motion passed.

ELECTION OF OFFICERS FOR THE APCHA BOARD:

- Chairperson – **Carson Schmitz**
Director Ward made a motion to nominate Carson Schmitz for chair of the APCHA Board, Bektesh seconded the motion. **Roll Call Vote: Richards, Bektesh, McNicholas-Kury, Schmitz and Ward voted yes. Motion passed.** Ward and Richards thanked Mesirow for serving as Chair on the Board for over the past year.
- Vice Chairperson – **Skippy Mesirow**
Director Ward made a motion to nominate Skippy Mesirow to serve as Vice Chair of the APCHA Board, McNicholas-Kury seconded the motion. **Roll Call Vote: McNicholas-Kury, Ward, Schmitz, Richards and Bektesh voted yes. Motion passed.**
- Treasurer - **John Ward**
Christensen explained the role of the Treasurer. Director Richards made a motion to nominate John Ward as the Treasurer, McNicholas-Kury seconded the motion. **Roll Call Vote: Bektesh, Richards, McNicholas-Kury, Schmitz and Ward voted yes. Motion passed.**

Director Schmitz took over the meeting as Chair.

APCHA BY THE NUMBERS PRESENTATION – Presenter was Andrew Miller

Business Analyst I Andrew Miller, presented APCHA by numbers via HomeTrek Reports. The Board expressed their gratitude for the report. The presentation was centered around APCHA unit counts, general ownership and sales information and information gathered through the biennial 2021 ownership affidavit.

2020 BUDGET PRESENTATION: Deputy Director Christensen presented the 2022 Budget to the Board; Budgets brought to the Board tonight are the 620 - Housing Administration Fund and the 622 - Smuggler Mountain Apartments. Foster stated during the presentation that the City is proposing to pay 100% of the Policy and Data Analyst position. This position will likely be reporting to Foster as her role as Assistant City Manager. This position will work on City housing issues, policy issues and developing seller standards and capital repairs program. Director Richards asked how close APCHA is to matching 2021 Budget. Christensen stated that currently we are within the budget.

2022 WORKPLAN:

- Mesirow requested an additional of a second outcome by HomeTrek - "evidenced based policy." Mesirow stated that the HomeTrek presentation dramatically helped with providing better and more updated information and evidenced based policy. Foster stated that she will add this.


APCHA BOARD OF DIRECTOR'S COMMENTS

- McNicholas-Kury noted the County has approved a new position that will oversee housing. The role will be called Resiliency Coordinator. That position will work on economic development and childcare as well. Mentioned the first units are Burlingame Phase III are up.
- Director Richards suggested APCHA Staff should mention what units are available for sale and rent, and what the signup deadlines are for these units at the regular APCHA Board Meetings.
- Director McNicholas-Kury summarized the conversation between Richards and McNicholas-Kury about senior housing issues in the valley.
- Director Mesirow welcomed Alycin Bektesh on to the APCHA Board.
- Director Bektesh thanked the APCHA Board for letting her come aboard.

Director Ward made a motion to go into Executive Session pursuant to CRS 24-6-402(4)(a), to discuss the purchase, acquisition, lease, transfer, or sale of any real, personal or other property interest and pertaining to the property located at 53 Forge Road. Director Ward made a motion to come out of Executive Session at 6:40 p.m.; Director Richards seconded the motion. ROLL CALL VOTE: Richards, Bektesh, McNicholas-Kury, Ward and Schmitz voted yes. Motion passed.

Director Ward made a motion to adjourn the meeting at 6:40 p.m.; Director Richards seconded the motion. Directors Ward, Bektesh, Richards, Schmitz, McNicholas-Kury voted yes. Motion passed. Meeting adjourned at 6:40 p.m.

THE ASPEN/PITKIN COUNTY HOUSING AUTHORITY



Skippy Mesirow, Chairperson



Diane Foster, Secretary



Carson Schmitz, Chairperson